



## Acceptable Internet Use Statement

For Staff and Students

The computer system is owned by the school and is made available to students to further their education and to staff to enhance their professional activities including teaching, research, administration and management. The school's Internet Access Policy has been drawn up to protect all parties – the students, the staff and the school.

The school reserves the right to examine or delete any files that may be held on its computer system, to monitor any internet sites visited and to restrict pupil usage as a result of inappropriate activity.

Staff and students requesting internet access should sign a copy of this Acceptable Internet Use Statement and return it to the IT Manager for approval.

- All internet activity should be appropriate to staff professional activity or the student's education;
- Access should only be made via the authorised account and password, which should not be made available to any other person;
- Activity that threatens the integrity of the school IT systems, or activity that attacks or corrupts other systems, is forbidden;
- Users are responsible for all e-mail sent and for contacts made that may result in e-mail being received and forums (including moodle);
- Use for personal, financial gain, gambling, political purposes or advertising is forbidden;
- Copyright of materials must be respected;
- Posting anonymous messages and forwarding chain letters is forbidden;
- As e-mail can be forwarded or inadvertently be sent to the wrong person, the same professional levels of language and content should be applied as for letters or other media;
- Use of the network to access inappropriate materials such as pornographic, racist or offensive material is forbidden;

Student's Name \_\_\_\_\_

Form \_\_\_\_\_

Signed by Parent / Guardian \_\_\_\_\_

Date \_\_\_\_\_

**SCHOOL COPY – TO BE RETAINED BY SCHOOL**